

**GORDON PHOTOGRAPHY  
WEDDING PHOTOGRAPHY CONTRACT**

Gordon Photography  
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Decatur, GA 30032

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Website: [www.jgordonphoto.com](http://www.jgordonphoto.com)  
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**Date of Event** \_\_\_\_\_

**Bride's Name** \_\_\_\_\_

Bride's Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Home Phone (    ) \_\_\_\_\_ - \_\_\_\_\_ Work Phone (    ) \_\_\_\_\_ - \_\_\_\_\_  
Cell Phone (    ) \_\_\_\_\_ - \_\_\_\_\_

**Groom's Name** \_\_\_\_\_

Groom's Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Home Phone (    ) \_\_\_\_\_ - \_\_\_\_\_ Work Phone (    ) \_\_\_\_\_ - \_\_\_\_\_  
Cell Phone (    ) \_\_\_\_\_ - \_\_\_\_\_

Photographer Report To: \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone# (    ) \_\_\_\_\_ - \_\_\_\_\_

**Ceremony Location:** \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone (    ) \_\_\_\_\_ - \_\_\_\_\_  
Event Time \_\_\_\_\_

**Reception Location:** \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone# (    ) \_\_\_\_\_ - \_\_\_\_\_

Number in Wedding Party \_\_\_\_\_ Number of Guest Attending \_\_\_\_\_  
Number of Ushers \_\_\_\_\_ Number of Hostesses \_\_\_\_\_ Number of Flower Girls \_\_\_\_\_  
Number of Ring Bearers \_\_\_\_\_ Jr. Groom \_\_\_\_\_ Jr. Bride \_\_\_\_\_  
Bride's Parents \_\_\_\_\_ Bride's Step Parents \_\_\_\_\_ Groom's Parents \_\_\_\_\_  
Groom's Step Parents \_\_\_\_\_ Other Participants \_\_\_\_\_

## GORDON PHOTOGRAPHY

The Payments noted below are required:

\$ \_\_\_\_\_ Total Charges for Services  
 \$ \_\_\_\_\_ 20% Retainer Fee, No Taxes  
 \$ \_\_\_\_\_ 75% Due 30 Days prior

Payments Calendar:

\_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_

**Contract Guidelines:**

- ❖ Retainer fee of 20 percent of the total due at the signing of the contract.
- ❖ Upon receiving your retainer fee you may pay on your balance every 30 days if you desire to do so.
- ❖ In any event of postponement or cancellation of the event/contract, any retainer fee and deposits made before or after are non-refundable.
- ❖ Your wedding previews will take approximately 3-7 weeks to be completed. If orders are not placed within 60 to 90 days from completion, you will be subject to a 15% increase in materials and other costs that will complete your order. Once the order is submitted, please allow Gordon Photography an ample amount of time to complete your order.
- ❖ All wedding previews will be viewed on [www.jgordonphoto.com](http://www.jgordonphoto.com)
- ❖ The studio reserves the right to use negatives or digital images for reproductions, display, publication, or other purposes. If not purchased, previews remain the exclusive property of Gordon Photography.
- ❖ 75% of your total payments must be made before any services are rendered. The balance must be paid to preview pictures.
- ❖ It is understood that Gordon Photography is the exclusive official company retained to perform the photographic services requested on this contract.
- ❖ The Studio takes utmost care with respect to the exposure, development, and delivery of photographs. However, the studio does not have control of any of the work done by professional labs or malfunctioning equipment. **\*NOTICE OF COPYRIGHT\*** It is illegal to copy or reproduce these photographs elsewhere without photographers permission and violators of this Federal Law will be subject to its civil and criminal penalties. THE TERMS OF THIS AGREEMENT ARE ACCEPTED BY: \_\_\_\_\_  
(Please Initial)
- ❖ If you have provided us with a picture list, it is the responsibility of your coordinator or event planner to make sure these portraits are taken.
- ❖ Because of the length of the photography session, meals should be provided for Gordon Photography staff unless you agree to allow us a 45-minute break to leave and obtain meals.
- ❖ In the event that John Gordon is unable to do your event, please be assured that a capable replacement will be provided.

Bride's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Groom's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Photographer's Signature \_\_\_\_\_ Date \_\_\_\_\_